

Kentucky State Board of Hairdressers and Cosmetologist

Board Meeting Minutes

June 2, 2014

The meeting of the Kentucky State Board of Hairdressers and Cosmetologists was called to order on Monday, June 2, 2014, at 9:00AM by Chair Bea Collins. The meeting was held at the office of the Board, 111 St. James Court, Frankfort, KY 40601. The members present were Bea Collins, Kay Swanner, Becky Taylor and Jack Riley. Charles Lykins, Administrator, was also present. Cheryl Lalonde, AAG, was present.

Becky Taylor made a motion to approve the Agenda. Jack Riley seconded the motion and the motion carried unanimously.

Jack Riley made a motion to approve the Additional Items. Becky Taylor seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Minutes from the May 5, 2014 Board Meeting. Kay Swanner seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Special Board Minutes from the May 13, 2014 Board Meeting. Kay Swanner seconded the motion and the motion carried unanimously.

Jack Riley made a motion to approve the Financial Statements from April 2014. Kay Swanner seconded the motion and the motion carried unanimously.

Jack Riley made a motion to approve the Recap Statements from April 2014. Kay Swanner seconded the motion and the motion carried unanimously.

Communication

There was no communication to consider.

Requests

Jeremy Teall – Becky Taylor made a motion to table the request of adding an additional 1200 hour hair-only program to the cosmetology scope of practice until more data can be obtained. Jack Riley seconded the motion and the motion carried unanimously.

Hazard Community & Technical College – Scheduled a site evaluation

Jessica Estill – Becky Taylor made a motion to approve the request for a refresher course of three hundred hours. Kay Swanner seconded the motion and the motion carried unanimously.

Alica McManama-Haley – Becky Taylor made a motion to approve the extension request with the condition that she must examine by January 2015. Jack Riley seconded the motion and the motion carried unanimously.

Corinne Estes – Becky Taylor made a motion to approve the extension request with the condition that she must examine by December 2014. Kay Swanner seconded the motion and the motion carried unanimously.

Felony Convictions

Jessica Kelley – Becky Taylor recused from the discussion and vote. Jack Riley made a motion to approve. Kay Swanner seconded the motion and the motion carried unanimously.

Dessie Switzer – Becky Taylor made a motion to approve. Kay Swanner seconded the motion and the motion carried unanimously.

Malerie Coleman – Kay Swanner made a motion to approve. Becky Taylor seconded the motion and the motion carried unanimously.

Linda Sizemore – Becky Taylor made a motion to approve. Kay Swanner seconded the motion and the motion carried unanimously.

Robin Pearson – Becky Taylor made a motion to approve. Jack Riley seconded the motion and the motion carried unanimously.

New Business

2014 Annual Education Conference – Becky Taylor made a motion to approve the Board Members to attend, contingent on their schedules. Kay Swanner seconded the motion and the motion carried unanimously.

Budget of The Commonwealth – The Board Members reviewed and discussed the 2014-2016 budget.

Processed Agreed Orders March – May – The Board Members reviewed the Agreed Orders-no action required.

Approval of processing Agreed Orders in July and August – Becky Taylor made a motion to approve staff to process Agreed Orders pursuant to established precedent. Jack Riley seconded the motion and the motion carried unanimously.

Clarification on rescheduling policy – Becky Taylor made a motion to leave the current policy in place. Jack Riley seconded the motion and the motion carried unanimously.

Additional Items

Charles Lykins requests approval to attend Administrators National Convention – Kay Swanner made a motion to approve. Becky Taylor seconded the motion and the motion carried unanimously.

Agreed Orders issued and delinquent – Kay Swanner made a motion to send a notice of intent letter for each unpaid Agreed Order. Becky Taylor seconded the motion and the motion carried unanimously.

Unfinished Business

There was no Unfinished Business to consider.

Cases

Becky Taylor made a motion to go into closed session pursuant to KRS 61.810 (1) (c) & (j) to discuss proposed or pending litigation and to deliberate regarding individual adjudications. Kay Swanner seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to go into open session. Kay Swanner seconded the motion and the motion carried unanimously

Case 1 – Becky Taylor made a motion to send an Agreed Order to the owner/manager with a fine of \$500 for a second offense of unlicensed practice in the salon. Jack Riley seconded the motion and the motion carried unanimously.

Case 2 – Becky Taylor made a motion to dismiss due to insufficient evidence. Jack Riley seconded the motion and the motion carried unanimously.

Case 3 – Becky Taylor made a motion to dismiss due to insufficient evidence. Jack Riley seconded the motion and the motion carried unanimously.

Case 4 - Becky Taylor made a motion to dismiss due to insufficient evidence. Jack Riley seconded the motion and the motion carried unanimously.

Case 5 - Becky Taylor made a motion to table continue for further investigation. Jack Riley seconded the motion and the motion carried unanimously.

Case 6 – Becky Taylor made a motion to dismiss due to insufficient evidence. Jack Riley seconded the motion and the motion carried unanimously.

Case 7 – Becky Taylor made a motion to dismiss due to insufficient evidence. Jack Riley seconded the motion and the motion carried unanimously.

Case 8 – Becky Taylor made a motion to issue Agreed Orders to the owner and manager with a fine of \$250 each for a second sanitation violation.

Case 9 – Becky Taylor made a motion to issue an Agreed Order to the owner/manager with a fine of \$250 for a first offense of operating and working in an unlicensed salon. Jack Riley seconded the motion and the motion carried unanimously.

Case 10 - Becky Taylor made a motion to continue for further investigation. Jack Riley seconded the motion and the motion carried unanimously.

Case 11 – Becky Taylor made a motion to issue an Agreed Order to the owner/manager with fines of: \$500 for a third offense for sanitation violations on 4/27/14, \$500 for a third offense for sanitation violations on 5/6/14, \$250 for an unlicensed person working in the salon on 5/6/14, \$250 for unprofessional conduct on 5/6/14, a ten day minimum suspension wherein all sanitation issues must be addressed and corrected before salon may re-open and an inspection will be required before re-opening to verifying compliance. Additionally, issue an Agreed Order to the Nail Technician with a fine of \$250 for unprofessional conduct. Jack Riley seconded this motion and the motion carried unanimously.

Case 12 (additional items) – Becky Taylor made a motion to deny the request and issue the same Agreed Order with a new due date. Jack Riley seconded the motion and the motion carried unanimously.

Case 13 (additional items) – Becky Taylor made a motion to send a cease and desist order to the owner, manager and nail technician. Jack Riley seconded the motion and the motion carried unanimously.

Adjournment

Becky Taylor made a motion to adjourn the meeting at 10:30 a.m. Jack Riley seconded the motion and the motion carried unanimously.